

**FAQ for Paper Filers**  
**Alaska Workers' Compensation Bulletin No. 14-08, 2014 Annual Report**

1. **Why is the format and requirements listed in this bulletin substantially different than previous years?** The Workers' Compensation Division (WCD) transitioned to a new Case Management System (CMS) in July 2013. The CMS is designed around the data standards developed by the International Association of Industrial Accident Boards and Commissions (IAIABC). The 2014 annual report has been revised to comply with the IAIABC data standards.
2. **Why did the number of columns go from 25 to 520?** The record layout includes variable segments that you may not use, but needs to be incorporated into the layout to meet IAIABC data standards. For example, there are 90 columns for benefit adjustments, credits, and redistributions (ACR) because the IAIABC standards allow up to 90 segments for ACR adjustments. However, most of your claims will likely never have an ACR adjustment.
3. **Since we are not an EDI filer, why do we have to report using the same data fields required of EDI reporters?** Whether a trading partner is an EDI filer, a web portal filer, or a paper filer, the data elements are the same. As noted in the [EDI Compensation Report Crosswalk](#), almost all the data elements listed in bulletin 14-08 are contained in paper SROI form, no. 07-6104b, being submitted by paper filers.
4. **Can't we report our annual report information in the same format used for the 2013 annual report?** No, the previous record layout for submitting annual reports will no longer be accepted.
5. **What authority does the Division have to modify the annual reporting form?** Under AS 23.30.155(m) and 8 AAC 45.136, the Division has authority to prescribe the form for collecting annual report data.
6. **What if our system cannot provide information to the level of detail requested? Can we just report totals by benefit type?** Provide information as best you can. For example, if your system is not able to break medical costs down into physician (DN0215-350), hospital (DN0215-360), pharmacy (DN0215-450), etc., then report your total medical spend in the data field that best describes the data being submitted, i.e. total other medical (DN0215-370)
7. **What claims do we have to include in the annual report?** Remitters should include all claims that have had claim expenditures in calendar year 2014.
8. **Are the benefit totals just for calendar year or are they cumulative for the life of the claim?** To be compliant with IAIABC standards, benefit totals are cumulative.
9. **Do we have to include the start date, through date, and number of claim weeks and days?** For claims with a date of injury prior to July 21, 2013 (JCN number less than 201320000) the start date, through date, and number of claim weeks and days do not need to be included. For claims occurring after July 21, 2013 (JCN number equal to or greater than 201320000), a start date and through date is required. If your system is unable to produce start and through dates, use default dates.
10. **What if we cannot meet the March 1<sup>st</sup> annual report filing deadline? Will we be penalized?** DWC understands that meeting the March 1<sup>st</sup> deadline will be a challenge for some trading partners, and will therefore work with trading partners to accommodate their needs on a case by case basis.

11. **There is no reporting column for Second Injury Fund (SIF) and Workers' Safety and Compensation Administration Account (WSCAA) assessments. How will these assessments be handled?** DWC expects trading partners to submit their SIF and WSCAA assessments on or before March 1<sup>st</sup>. Trading partners should use the formulas set forth in bulletin 14-08 to determine the amount of their assessment payable. When submitting SIF and WSCAA payments, please submit a list of JCN's (AWCB's) and the associated assessment amount so DWC can post to the correct case number.
12. **What will the Division's annual report audit process look like?** DWC will be running reports against the claims data received, and will be notifying trading partners of any errors, omissions, or additional assessments owed.
13. **Will we be assessed penalties for late compensation report filings in calendar year 2014?** DWC will be sending trading partners edit/error reports as in the past, but will not be assessing penalties for 2014. However, DWC plans on assessing penalties for late SROI filings which occur during calendar year 2015, as calculated in the annual report process beginning March 1, 2016.